



Title: Summer Camp Asst. Teacher- 2nd-3rd Grade

Reports to: Dir. of Education North Campus

Status: Full-time, seasonal

Salary Range: \$8.00 -\$9.50/hour

Assignment: Monday-Friday 8:30-4:30

About the Museum:

Kaleideum was formed in July 2016 as a result of the merger of The Children's Museum of Winston-Salem and SciWorks. Currently, the Museum operates two locations with a combined 95,000 square feet, approximately 200,000 annual visitors, and more than 2,200 members. The mission of the Museum is: Inspiring wonder, curiosity, and lifelong learning in our children and community through interactive play and discovery. *We achieve this through the overlapping lenses of literacy, the arts, and STEM.*

Kaleideum is committed to developing exhibits and programming that fuse STEM (science, technology, engineering, and math), literacy, and the arts into an integrated approach to learning that prepares early learners for school and spark all visitors' imaginations and desire to learn more.

Position Summary: The summer camp assistant teacher will assist with all daily programs and activities scheduled for the 2nd-3rd grade summer camp. Candidates interested in this position must be reliable, punctual, thorough, and enthusiastic. They must be available to teach the weeks of June 18th -29th and July 9th - August 17th.

Assist with all other summer camp responsibilities as schedule dictates.

Primary Duties and Responsibilities:

- Assist with setting up the room prior to camp and cleaning up each day
- Attend orientation at the beginning of each week
- Familiarize yourself with camp outlines for each week
- Supervise campers and student volunteers throughout the week
- Familiarize yourself with any behavior and medical issues including allergies
- Prepare drink and snack each day
- Assist teacher setting up individual activities throughout the day
- Communicate with teacher and supervisor immediately if there are behavior problems, accidents, or injuries with the kids
- Supervise kids during lunch
- Interact with kids throughout the day
- Follow all organization policies and procedures
- Other duties as assigned

Required Education, Skills, Knowledge and Abilities:

- Must be at least 18 years old
- 2 years of experience working with children
- Outgoing and enthusiastic
- Ability to work independently and as a team member
- Ability to supervise teen volunteers
- Ability to interact professionally and represent the museum in a positive manner
- Valid NC Driver's license
- Excellent organizational and communication skills
- Must be able to fulfill scheduling requirements for camp

Preferred Education, Skills, Knowledge and Abilities:

- Bachelor's degree in science, education, or related field
- Experience working in an educational organization in a teaching role
- First Aid/CPR certified

Essential Physical Functions:

Must be able to sit on the floor, kneel, bend, stoop, reach overhead, lift up to 30 lbs., and must be able to communicate orally

An application and resume are required for this application

Please direct all inquiries and complete paperwork to Kelli Isenhour, Director of Education North Campus, kisenhour@kaleideum.org. All applicants must submit to a drug test, criminal background check, and reference check as part of the pre-employment process.

Position open until May 21, 2018.

To Apply:

Send a cover letter of interest and a current resume to

Kelli Isenhour
Director of Programs and Education, North campus
kisenhour@kaleideum.org
Kaleideum
400 W. Hanes Mill Rd.
Winston-Salem, NC 27105